

Job Description: Lead English Teacher (Primary)

Reporting to:	Head of Primary
Start date:	As soon as possible
Salary:	Ark MPS/UPS, Outer London (£26,791- £37,457/£40,104 - £43,127) + TLR2B (£4,398)
Disclosure level:	Enhanced

The Role

The post holder will lead in the design of an engaging and challenging curriculum that inspires children to appreciate the subject and its application.

This role requires an outstanding and confident classroom practitioner of English and literacy who is able to demonstrate the very highest standards of teaching.

Key Responsibilities

- To ensure the delivery of outstanding English and Literacy lessons in all year groups
To provide a nurturing classroom and academy environment that helps pupils to develop as learners
- To help to maintain/establish discipline across the whole academy
- To contribute to the effective working of the academy.

As an English Lead Teacher you will lead on the following areas:

Disseminating Subject Knowledge

- Demonstrating well-developed and up-to-date subject knowledge
- Attending relevant training sessions and network meetings to keep up to-date-with any curriculum or assessment changes and to disseminate new information to colleagues accordingly
- Using the classroom as a place to innovate and try new ideas which can then be later shared with colleagues.

Subject Development

- Developing a curriculum skills map across EY, KS1 & KS2 for English & Literacy
- Developing English & Literacy SoLs

Supporting Colleagues

- Teaching demonstration lessons for colleagues to share best classroom practice
- Supporting colleagues with planning to enable them to deliver consistently good lessons
- Observing teachers and offering supportive and instructional feedback
- Leading whole Primary staff CPD sessions according to need

- Supporting colleagues to deliver targeted intervention
- Ensuring that half termly assessments take place on time
- Liaising closely with the Head of English and Lead Teacher for Literacy at the secondary to ensure curriculum continuity
- Supporting teachers in the secondary phase regarding effective strategies for teaching reading and literacy to low attainers in Year 7

Monitoring and Assessment

- Analysing half termly assessment data to track attainment and progress but to also highlight any gaps which need to be addressed
- Monitoring pupils' books and journals for consistency and in line with the English policy
- Monitor weekly planning
- Moderating and standardising
- Reporting each half term to the Head of Primary on data, progress, attainment and staff development

Wider Community

- Running workshops to inform parents of the Academy practice and development to enable them to support their child at home
- Organising guest speakers, activities to promote the subject
- Positively promote literacy across the Primary phase of the Academy
- Oversee whole school displays that promote the subject
- Evaluating the impact of your work through data analysis, questionnaires, monitoring visits, etc.

Academy Culture

- To help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships by maintaining a presence around the academy
- To help develop an academy culture and ethos that is utterly committed to achievement
- To demonstrate a commitment to equality of opportunity for all members of the academy's community
- To actively promote the academy at all times
- To contribute to discussions at meetings
- To contribute to the writing and implementation of the Academy Improvement Plan
- To be active in issues of student welfare and support
- To support and work in collaboration with colleagues and other professionals in and beyond the Academy, covering lessons and providing other support as required.

Other

- To undertake other various responsibilities as directed by the Headteacher or Deputy Headteacher
- To undertake the main professional duties of a teacher as set out in the Ark Schools pay and conditions of service document
- To meet the expectations of all INA staff as laid out in the Staff Expectations Policy
- To uphold all academy policies with consistency and diligence
- To undertake, and when required, deliver or be part of the appraisal system and relevant training and professional development.

