



Job Description: Class Teacher

PURPOSE OF JOB

To carry out the professional duties of a school teacher, as set out in the Teacher Standards and to perform any additional particular duties as may be reasonably assigned by the Headteacher. To promote the vision, aims and values of the school.

CLASS TEACHER MAIN ACTIVITIES AND RESPONSIBILITIES

- To meet the Teacher Standards
- To take responsibility for a class of mixed ability children within the junior age range 7-11 years
- To implement all subject areas of the national curriculum and RE according to the DFE rulings
- Plan and prepare lessons (non-contact PPA time will be allocated weekly to allow for this)
- Teach, according to the educational needs, the children assigned to you, including the setting and marking of work to be carried out by the children and set realistic targets for their future development
- Assess, record and report on the development, progress and attainment of pupils
- Follow school policies and procedures

ACHIEVEMENT OF PUPILS

- Promote the general progress and well-being of individual children and of any class or group of children assigned to you
- Make accurate and productive use of assessment
- Have a knowledge and understanding of the assessment requirements and arrangements for the subjects/curriculum areas you teach
- Keep up to date oral and written assessments, reports and references relating to individual children and groups of children
- Use Target Tracker to track pupil attainment and progress

TEACHING AND LEARNING

- Plan and teach well-structured lessons
- Demonstrate good subject and curriculum knowledge
- Adapt teaching to respond to the strengths and needs of all pupils
- Review, from time to time, your methods of teaching and programmes of work



- Co-operate with the Headteacher and other teachers on the preparation and development of schemes of work, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements
- Plan for and participate in arrangements for your further training and professional development as a teacher

BEHAVIOUR AND SAFETY

- Manage behaviour effectively to ensure a good and safe learning environment
- Have a knowledge and understanding of how to use and adapt a range of teaching, learning and behaviour management strategies
- Adapt teaching and learning to provide opportunities for all learners to achieve their potential and demonstrate positive behaviour for learning
- Safeguard the health and safety of pupils and self both on site and when engaged in authorised school activities off site in accordance with health and safety regulations

PROFESSIONAL RESPONSIBILITIES

- Provide reports and records on the educational and social / behavioural needs of individual children (with the support of the Inclusion leader where appropriate)
- Communicate with colleagues and co-operate and work as a member of a team where appropriate, including deploying support staff appropriately
- Communicate and consult with parents of children in the class
- Participate in meetings at school which relate to the curriculum of the school or administration or organisation of the school, including pastoral arrangements
- Attend any CPD deemed necessary for your personal development
- To play a full part in the school, including staff meetings and briefings, INSET, assemblies, liaising with stakeholders and the development and implementation of school policies