



Job Title	Lifeguard/Pool Attendant (Special Educational Needs) with additional responsibilities
Job Type	Permanent
Job Hours	30 hours a week x 46.2 weeks a per year (term time, plus 2 weeks to be worked during school breaks)
Pay Grade/scale	LBR4 points 18-21
Location/Campus	Gresham Drive Campus & Barley Lane Campus
Responsible to	Facilities Manager

### **Job Purpose**

The Lifeguard/Pool Attendant is responsible for ensuring that the school pool is a clean, safe and secure environment.

The post holder must have a minimum qualification of a current RLSS National Pool Lifeguard Qualification.

### **Duties and Responsibilities**

- To know school health and safety policies and practice including implementation of the Normal Pool Operational Procedures and Emergency Action Procedures. To test the alarm on a weekly basis.
- To be trained to become a pool plant operator.
- To act as a lifeguard on the poolside at all times when the pool is in use during designated hours of employment and agreed school lettings.
- To undertake cleaning tasks, equipment/safety/temperature checks in the pool area as required on the agreed work schedule.
- To keep up to date with current practice in all aspects of rescue and first aid as appropriate to lifeguarding and undertake training as necessary.
- To operate the poolside hoist and test on a weekly basis.
- To keep an attendance record of outside users, inform them when pool is unavailable and liaise with school office.
- To report any concerns relating to outside users to the nominated senior member of staff/Facilities Manager.
- To assist classroom staff with general support and supervision of pupils in the pool area and changing rooms as requested. For example assisted handling help with changing.
- To maintain a stock of toys and buoyancy aids in a clean and safe condition.

### **Additional Responsibilities**

- To operate the pool plant, monitor and order supply of chemicals, ensuring their safe handling and storage at all time.
- To maintain the plant room in a clean and safe state and report any defects and notify the Facilities Manager if repairs are not carried out within a reasonable time.
- To backwash filters and test water as per schedule, keeping records of tests. Administer chemicals as required.
- To provide support and supervision to pupils around the school.

**Person Specification/qualities**

The successful candidate will:

- Have and keep in date, the National Pool Lifeguard Qualification.
- Have the National Pool Operators Qualification or a willingness and commitment to train.
- Have first aid qualification (desirable).
- Have basic literacy and numeracy skills.
- A working knowledge of health and safety in a pool environment.
- The ability to relate well to pupils, staff and service users.
- Good communication skills.
- The ability to remain calm in possible emergency situations.

**Other Requirements**

- Promote the vision, aims and values of the school and in so doing support it's leadership
- Be aware and comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting all concerns to appropriate persons
- You must have an up-to-date Enhanced DBS Disclosure which the school will apply for, on your behalf, if you are appointed to the role.
- Present a professional and friendly disposition and personal image contributing to a welcoming school environment which supports equal opportunities for all
- Promote and ensure the health and safety of pupils, staff and visitors (in accordance with appropriate health and safety legislation) at all times
- The school is committed to Safe Guarding and promoting the welfare of children and young people and expects all employees and volunteers to share this commitment.