



Class Teacher Application Pack





Class Teacher Information Pack

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Redbridge Primary School
College Gardens, Ilford IG4 5HW

1. About Redbridge Primary School

Summer 2018



Redbridge Primary School is a large, inclusive school, which is currently expanding to four forms of entry. There is a purpose built nursery on site as well as a Children's Centre. The Children's Centre is managed by the local authority and has very close links with the school.

The key stage 1 building is approximately twenty years old and each classroom opens out with a patio onto a large field. KS1 is linked to KS2 by a new building, which houses our Year 2 and Year classrooms, and a separate dining hall. This building opened in September 2016. The KS2 building is a substantial building dating from 1937. The school has three halls, a quad with vegetable garden, two ICT suites, a library, a sensory room, a music room, an arts room, history museum and a large dedicated artspace. We are very well resourced and the new expansion streamlines the existing buildings into one unit.

The school has very positive relationships with parents and the local community. Parents are ambitious for their children and are active in their education. Our PTA is thriving and very supportive. We are a community school and work in partnership with the local authority and other local schools.

Our Vision

- We see pupil achievement in its widest sense and value each and every child as an individual.
- Our vision is to develop and extend each child and adult in our school and to give them opportunities for success.
- We respect and celebrate each other's differences.
- Together we strive for high standards and challenge each other.



Curriculum

We pride ourselves on providing a rich and engaging curriculum for all our pupils and we believe this supports high academic attainment

The curriculum is supported by visits to places of interest each half term and we have a wealth of visitors in school, such as authors, artists, musicians. Each child receives free swimming lessons in the pool during the warmer months. Our year 3 and 4 pupils have a sleepover on the field in June each year. Year 5 pupils have a one week residential at an outdoor education centre, and Year 6 have a week in France each July. There are specialist teachers for French and Music. Every pupil in key stage 2 plays an instrument and the school has an orchestra, two choirs and three recorder ensembles.

The school has a large number of extra-curricular activities that we offer to pupils out of school hours. These range from sports and the arts to language clubs. Clubs are run in the main by external providers and specialists.

Achievement

Pupils achieve well and high standards have been maintained over many years. 97% of our pupils speak English as an additional language and there are more than 25 languages spoken at the school. We are a multicultural school and proud to be so.

Our intakes at nursery and reception are broadly in line with national expectations although a significant minority come to us well below expected levels. The school gives a great deal of support to all pupils and attainment is well above national outcomes for the Phonics screening, and at the end of each Key Stage.





Job Description

Class Teacher Summer 2018

Reports to: Headteacher
Line manager/s: Headteacher & Phase/Year Group Leader
Grading: Main Pay Scale

All teaching staff at Redbridge Primary School are expected to:

- Fulfill the statutory requirements of the latest School Teachers' Pay and Conditions and the 2015 Teachers' Standards. The job description may be modified by the Headteacher with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title
- Work actively towards the achievement of Redbridge Primary School aims
- Implement and follow school policies and procedures as approved by the Head teacher and governors;
- Plan collectively with a year group to ensure that a common curriculum is developed and shared
- Take appropriate responsibility for your own and pupil's health, safety and welfare in accordance with legislation and school policies

Main purpose of the job:

- Be responsible for the learning and achievement of all pupils in the class ensuring equality of opportunity for all.
- Be responsible and accountable for achieving the highest possible standards in work and conduct.
- Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position.
- Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils.
- Act within, the statutory frameworks, which set out their professional duties and responsibilities and in line with the duties outlined in the current School Teachers Pay and Conditions Document and Teacher Standards (2015).

- Take responsibility for promoting and safeguarding the welfare of children and young people within the school.

Duties and responsibilities

All teachers are required to carry out the duties of a schoolteacher as set out in the current School Teachers Pay and Conditions Document.

- Deliver the curriculum as relevant to the age and ability group/subject/s that you teach.
- Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate.
- Be accountable for the attainment, progress and outcomes of pupils you teach.
- Be aware of pupils' capabilities, their prior knowledge and plan teaching and differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn.
- Have a clear understanding of the needs of all pupils, including those with special educational needs; gifted and talented; disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.
- If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies.
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging precise learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners' progress and levels of attainment.
- Make accurate and productive use of the assessment module to secure pupils' progress.
- Give pupils regular feedback, both orally and through accurate constructive feedback and marking in line with policy. Encourage pupils to respond to the feedback, reflect on progress, their emerging needs and to take a responsible and conscientious attitude to their own work and study.
- Use relevant data (adopted by the school) to monitor progress, set targets, and plan subsequent lessons.
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate.
- Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly.

- Manage classes effectively, using approaches which are appropriate to pupils' needs in order to inspire, motivate and challenge pupils.
- Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary.
- Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils.
- Have high expectations of behaviour, promoting self control and independence of all learners.
- Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures.
- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies.
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them.
- Contribute to the selection and professional development of other teachers and support staff including the induction and assessment of new teachers, teachers serving induction periods.
- Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil.
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and functions of the school.

Fulfil wider professional responsibilities

- Work collaboratively with others to develop effective professional relationships
- Deploy support staff effectively as appropriate.
- Communicate effectively with parents/carers with regard to pupils' achievements and well-being using school systems/processes as appropriate.
- Communicate and co-operate with relevant external bodies.
- Make a positive contribution to the wider life and ethos of the school.

Administration

- Register the attendance of and supervise learners, before, during or after school sessions as appropriate.
- Participate in and carry out any administrative and organisational tasks within the remit of the current School Teachers' Pay and Conditions Document.
- Marking to be carried out in accordance with school marking policy.
- Progress reports for children to be prepared and issued as per school policy implemented by the Curriculum Leadership Group.
- Parent Conference Meetings to be attended as per the school policy.

Professional Development

- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and wellbeing, refining your approaches where necessary responding to advice and feedback from colleagues.



3. Person Specification - Class Teacher

Summer 2018

**Experience:****Essential:**

Successful primary teaching experience as a qualified or student teacher

- Experience of planning, teaching and evaluating
- Experience of working within a team
- High expectations of children's attainment
- Ability to manage a class budget
- Ability to liaise with outside agencies and organisations and to co-ordinate school events, e.g. trips etc.
- Ability to manage and organise an effective learning environment
- A thorough understanding of AfL and target setting and how it moves pupils on in their learning.

Qualifications or Training:

Qualified Teacher Status

Practical Skills:

- Effective use of ICT for teaching, learning and personal development
- Very good communication skills.
- An excellent understanding of how children learn and the next steps that they need to take.
- Ability uphold and embody the ethos of Unicef Rights of the Child as a Level 1 Rights Respecting School.
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Personal Qualities & Attributes:

- Enthusiasm and high energy levels
- Team player
- High expectations of children and self
- Sense of humour and perspective
- Commitment to the profession and willingness to learn from others
- Well organised
- Relate well to other adults and children

Visits to the school are positively encouraged!

4. Job Advertisement – KS1 and KS2 Class teachers Summer 2018

Job Title: KS1 or KS2 Teacher
Reference: Teaching
Category: Teaching Primary Schools
Location: Redbridge Primary School
Job Type: Temporary (potential to become permanent in 2019-20 subject to performance management)
Job Hours: full time
Salary: Full time temporary contract Main Pay Scale (Outer London)
Closing Date: 17th May 2018 12pm
Shortlisting: 17th May 2018 afternoon
Interviews: Week commencing 21st May
Description:
Redbridge Primary School, College Gardens, Essex IG4 5HW



A school where all pupils thrive - Ofsted

We are seeking to appoint a number of dedicated, talented, enthusiastic and caring teachers to join our happy and successful school. The successful applicants will be excellent classroom practitioners, passionate about teaching and learning. Applications are welcome from new entrants to the profession and from established teachers keen to contribute to the further development of teaching and learning.

We are an outstanding school (Ofsted, 2013). We are able to offer an excellent range of professional development opportunities through the Redbridge Education Partnership and Seven Kings Teaching Alliance. This is an exciting time for our school as we continue to expand to four forms of entry.

We can offer:

- A happy and settled school where children enjoy learning and achieve well
- Motivated and enthusiastic staff
- An opportunity to help shape the ethos of an expanding school
- Programme to develop your teaching and leadership skills

Application packs are available from Rabina Khanam at rkhanam16.317@lgflmail.org or telephone 020 8551 7429 or via the school website: <https://redbridgeprimary.redbridge.sch.uk>

Please note we are unable to accept applications by CV.

Visits to our friendly school are welcomed and encouraged.

Redbridge Primary School is committed to safeguarding and promoting the welfare of Children and Young People and all staff working with these groups are expected to share a commitment to this. Adults employed by the school, contractors or volunteers within the school will be expected to report any concerns relating to the safeguarding of children and/or young people in accordance with agreed procedures. If any conduct in relation to the safeguarding of Children or Young People gives cause for concern, the School's agreed Child Protection procedures will be followed, alongside implementation of the school's Disciplinary Procedure.