



Job Description

Primary Classroom Teacher

Goodmayes Primary School is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests
- Evaluate your own teaching to improve effectiveness
- Provide a positive and safe learning environment, encouraging high standards in punctuality, presentation of work and relationships

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Have proper and professional regard for policies and procedures linked to the safety and wellbeing of pupils

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others
- Keep up-to-date with current educational research and initiatives to improve own teaching

Communication

- Communicate effectively with pupils, parents and carers
- Model high standards of written and verbal communication with pupils and parents

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
- Participate in meetings which relate to the school's management, curriculum, administration or organisation

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the school ethos and vision, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out teachers' professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned in class and, where appropriate, other teachers
- Contribute to the professional development of other teachers and support staff
- Deploy resources allocated to ensure effective outcomes for teaching and learning

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the Staff Code of Conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher or line manager.

Notes:

This job description may be amended at any time in consultation with the postholder.

Postholder's name

Postholder's signature:

Date:



Person Specification

Primary Classroom Teacher

CRITERIA	QUALITIES
Qualifications and experience	<p>Essential</p> <ul style="list-style-type: none"> • Qualified teacher status • Degree • Successful primary teaching experience <p>Desirable</p> <p>In addition, the class teacher might have experience of:</p> <ul style="list-style-type: none"> • Evidence of continuous INSET and commitment to further professional development
Skills and knowledge	<p>Essential</p> <ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • Knowledge and understanding of the monitoring, assessment, recording and reporting of pupils' progress • Knowledge and understanding of the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEND and Child Protection • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build good personal relationships within a team • Ability to build effective working relationships with pupils, parents, governors and the community • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Knowledge and understanding of the positive links necessary within school and with all its stakeholders • Good ICT skills, particularly using ICT to support learning <p>Desirable</p> <p>In addition, the class teacher might have experience of:</p> <ul style="list-style-type: none"> • Preparation and administration of statutory National Curriculum tests • The links between schools, especially partner schools
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Approachable, empathetic, enthusiastic and patient