



GROVE PRIMARY SCHOOL

Chadwell Heath Lane, Chadwell Heath, Romford, Essex, RM6 4XS

Tel. 020 8590 3611 Email: vacancies@groveprimary.info

Headteacher: Beverley Komorowska

HIGHER LEVEL TEACHING ASSISTANT

Salary: LBR 5 Points 12-15 pro rata

Location: Grove Primary School, Chadwell Heath Lane, Romford, Essex. RM6 4XS

Contract Type: Fixed term to 31st August 2024

Contract Hours: 5 days (8.30am till 3.30pm) term time only

Start Date: As soon as possible

Closing Date: 10th November 2023 12:00 noon

Interview date: Friday 17th November 2023

We are looking to appoint a highly motivated, skilled individual to take on the role of HLTA. The role will involve collaborating with teachers in planning and delivering programmes of teaching and learning activities for classes.

The post is for 30 hours and will primarily include covering lessons during PPA and release time, as well as supporting teaching and learning across the school.

We are an Outstanding 3 form entry primary school who can offer you:

- A great working environment with lovely, friendly children who enjoy coming to school
- An exciting, creative curriculum
- A school that is committed to developing and looking after our staff
- A great team of hard-working, dedicated and supportive staff and governors
- A school that is forward thinking and committed to high expectations for all
- A well-resourced school with great facilities

The Headteacher and Governors at Grove Primary School are seeking to appoint an experienced HLTA to join our already well established, experienced and friendly support team.

The successful candidate will:

- Hold HLTA status or an equivalent qualification and/or experience.
- Be flexible, enjoy variety and cover classes across the Primary age range.
- Supervise whole classes and groups of pupils on occasion, during the short-term absence of teachers.
- Have experience of working with children with additional learning needs.
- Be able to work collaboratively and cooperatively with colleagues.
- Have the ability to relate well to children and adults to build and maintain effective relationships.

- Be committed to the safeguarding and promoting the welfare of children and young people.

Please read the Job Description and Person Specification for more information before applying.

Visits to the school, prior to application, are welcomed and actively encouraged. It will provide you with an opportunity to meet our wonderful pupils and staff.

To arrange a visit or address any questions regarding the position please contact Jen Elliott, Deputy Headteacher by emailing the school office at admin.groveprimary@redbridge.sch.uk or by phoning the school on 0208 590 3611.

You can also learn more about us by visiting our website at <https://www.groveprimary.net>

Grove Primary School actively supports equality and opportunity. Grove Primary School is committed to promoting the welfare of children and expects all staff to share this commitment. The successful applicant will need to undertake a Disclosure and Barring Service (DBS) check.

Please note: Only applications completed on the London Borough of Redbridge Safer Recruitment Application Form will be considered.