



Christchurch Primary School

TITLE OF JOB : Class teacher

LOCATION : Christchurch Primary School

Responsible to: The Headteacher and the Governing Body of the school

Purpose of the job: To deliver high quality teaching and learning to all pupils within the school and to carry out such other associated duties as are reasonably assigned by the head teacher.

All teachers work within the statutory conditions of employment set out in the current School Teachers' Pay and Conditions Document.

Relationships:

The postholder is responsible to the Headteacher for his/her teaching duties and responsibilities for teaching tasks.

- Take responsibility for a class of children determined on an annual basis by the Headteacher and in accordance with the duties listed below
- Liaison with the teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers and other Professionals
- Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs
- Maintain the positive ethos and core values of the school, both inside and outside the classroom
- Promote the school's mission statement 'Learning together, developing potential, touching hearts and engaging minds'
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors

As a Class Teacher:

- Implement agreed school policies and guidelines
- Have high expectations for all pupils

- Have good curriculum knowledge
- Support initiatives decided by the Headteacher and staff
- Plan a creative and appropriate curriculum that meets the needs of all pupils
- Be able to set clear targets, based on prior attainment, for pupils' learning
- Be reflective in own practice
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils
- Keep appropriate and efficient records, integrating formative and summative assessment into planning
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress
- Report to parents on the development, progress and attainment of pupils
- Promote the school's code of conduct amongst pupils, in accordance with the school's behaviour policy
- Participate in meetings which relate to the school's management, curriculum, administration or organisation
- Communicate and co-operate with specialists from outside agencies
- Make effective use of ICT to enhance learning and teaching
- Lead, organise and direct support staff within the classroom
- Participate in the performance management system for the appraisal of their own performance
- To be a positive role model in all your actions and behaviour.
- To be aware of and comply with policies and procedures relating to Child Protection and Safeguarding, Health and Safety, and report all concerns to the appropriate person.