



Chadwell Primary School

High Road, Chadwell Heath, Romford, Essex. RM6 4EU

Tel: 020 8590 1242

HLTA – Higher Level Teaching Assistant (maternity cover)

Salary: LBR 5 Points 12-15 (£31,524 - £32,931) (pro rata = (£25,200 - £26,325 approx.)

Location: Chadwell Heath, Romford, Essex. RM6 4EU

Contract Type: Maternity Cover – Fixed term 1 year

Contract Hours: 5 days (33.75 hours per week; 8.30am till 4.00pm) term time only

Start Date: Monday 19th May 2025

The Headteacher and Governors at Chadwell Primary School are seeking to appoint an experienced HLTA (Cover Supervisor) to join our already well established, experienced and friendly support team.

Our new HLTA (Cover Supervisor) will:

- Take part in the many exciting developments the school is involved in at present
- Be joining a team of existing HLTAs
- Be flexible, enjoy variety and cover classes across the Primary age range
- Supervise whole classes during the short-term absence of teachers
- To teach small group interventions (in and out of class) for children with SEND

Good literacy and maths skills are essential.

If you would like to apply for the post, please request an application form from Mrs Scott and return it electronically to recruitment@chadwellprimaryschool.co.uk or return a paper copy to Mrs Scott. Visits to the school are welcome by appointment.

Chadwell Primary School actively supports equality and opportunity. Chadwell Primary School is committed to promoting the welfare of children and expects all staff to share this commitment. The successful applicant will need to undertake a Disclosure and Barring Service (DBS) check.

Associated documents: Safer recruitment application form, job description and person specification.

Closing Date: Friday 28th January 2025 at 12noon

Shortlisting: W/C 3rd February 2025

Interviews: W/C 10th February 2025

