

# VALENTINES HIGH SCHOOL

... are recruiting!



We are looking to appoint the following role to start as soon as possible!

## **Finance Assistant** **LBR5, Starting Salary £27,479.79 per annum**

We are seeking a motivated and detail-orientated Finance Assistant to work within our Finance department.

The successful candidate will provide administrative financial support service to the Finance department by performing essential day-to-day finance and administrative tasks. The role will also support the Educational Visits Co-ordinator.

This is an excellent opportunity to work in a dynamic educational environment while contributing to the smooth running of school activities.

For further details on the role please download the job description

**Closing date: Monday 10<sup>th</sup> February 2025, 9:00am**  
**Interview date: Thursday 13<sup>th</sup> February 2025**

### **About our School**

Valentines High is a highly successful mixed comprehensive School.

In 2023 our P8 score was 0.91 placing the school in the top 100 schools nationally.

In October 2021, **Ofsted judged our school to be 'Outstanding in all categories'**. Public examination results are excellent. GCSE results place the school in the top 100 schools nationally for progress. Valentines is known for its high standards of pupil behaviour and orderly learning environment. The school is centrally located in the London Borough of Redbridge, with very good transport links to central and outer London.

Valentines High School is committed to safeguarding and promoting the welfare of students and young people. Successful applicants will be required to undertake a fully enhanced DBS check and other pre-employment checks necessary.



Valentines High School  
Headteacher: Mr R Laws, BA (Hons)  
Cranbrook Road,  
Ilford, Essex,  
IG2 6HX

**Ofsted**  
Outstanding



[www.valentines-sch.org.uk](http://www.valentines-sch.org.uk)



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