

Farnham Green Primary School

Site Assistant



Striving for Excellence – Shaping the Future

Farnham Green Primary School are seeking to appoint an enthusiastic, hard-working and well organised Site Assistant for our school. The successful candidate will support the effective provision of site services to enable the school to run smoothly and efficiently.

It is essential that you are a highly motivated, flexible person who can work on their own and also as part of a team and who is fully committed to participating in all aspects of school life. You will be required to show initiative and promote the positive image of the school through your work.

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| Salary/Scale: | £27,729-£28,125 FTE / LBR 2 Points 3-4 |
| Working Hours: | 26 hours per week |
| Shift Pattern: | 1.00pm-6.00 pm X4 days and 12.00pm-6.00pm X1 day |
| Reports to: | Site Manager |
| Contract: | Permanent – 52 weeks per year |

Potential applicants are both welcome and encouraged to visit the school. Please contact the school office by telephone on 02085991206

Your completed application form should be submitted electronically to:
recruitment@strive4academy.co.uk or by post to: **Ray Lodge Primary School**

Closing date: Thursday 13th March 2025 (midday)

Shortlisting: Friday 14th March 2025

Interviews: Week commencing 17th March 2025

Strive4 Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All applicants should read our safeguarding policy which can be accessed by clicking on this [link](#). This post will require a DBS check and references will be taken up prior to interview.

Protection of your Data/Information:

Once the recruitment process has been completed the application form and associated documents for successful candidates will be retained to form the basis of an employment record and stored safely and securely. Unsuccessful candidates' details will be retained for six months and after that period will be securely disposed of.