



Oakdale Infants' School
JOB DESCRIPTION

Title Post: Cleaner

Responsible to: Caretaker

Purpose of Job:

- To provide a clean and pleasant environment in order to facilitate the effective teaching of pupils and its full use by those staff and pupils who occupy the building.
- To help maintain the fabric of school building.
- To maintain cleanliness in order to prevent any health risk.

Main Duties and Responsibilities

- To clean a specified area of the school to the required standard as instructed by the supervisor;
- Wash floors, surfaces, fixtures and fittings and walls up to a specified height.
- Cleaning inside windows up to a specified height;
- Sweeping and vacuuming floors;
- Polishing and dusting surfaces and furniture.
- Cleaning toilets and shower areas;
- Use cleaning materials as appropriate, and according to their instructions for use;
- To empty bins and remove rubbish from the premises.
- To report any damage to school property or other relevant matters to the supervisor.
- To use power cleaning equipment as directed.
- To undertake relevant non routine cleaning as instructed by the supervisor.
- To undertake any relevant training as required.
- To comply with the requirements of the HEALTH and SAFETY at WORK REGULATIONS.
- To take reasonable care for the Health and Safety of themselves and for others.
- To comply with and follow schools' policies and procedures relating to child protection, health, safety, welfare and security, confidentiality and data protection reporting any concerns to the schools safeguarding officer or an appropriate person.
- undertake any other relevant duties at the same grade as instructed.

Executive Head Teacher: Mr Danvir Visvanathan

Head of School: Mrs Louise Ditchburn

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Head of School: Miss Carley Smith

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