



Snakes Lane East, Woodford Green, Essex, IG8 7JQ

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Strive4 Academy Trust is a Charitable Company Limited by Guarantee in England & Wales.

Registered Number: 10863245

Striving for Excellence – Shaping the Future

JOB TITLE:	Head of Operations and Compliance
LOCATION:	Strive4 Academy Trust – Head Office, Snakes Lane East, Woodford Green IG8 7JQ
REPORTS TO:	CEO
CONTRACT:	Permanent/Full time (9-month probationary period)
COMMENCEMENT DATE:	July 2025 (negotiable)
SALARY:	LBR Scale Point 30 - 38 £42,324 - £50,574 FTE Dependent on experience

The Role

We are now recruiting for the Head of Operations and Compliance for Strive4 Academy Trust; an exciting leadership opportunity within a very successful multi-academy trust.

We are looking for a passionate, inspirational and highly experienced operations professional to support the Executive Team of an outward-facing, successful multi-academy trust, located at their Head Office, just 7 minutes' walk from Woodford tube station. You will facilitate the day-to-day running of the educational provisions across the Trust through strategy and innovation.

This role manages the Estates, Facilities and operation of support services for the Trust; you will strategically lead and manage the business innovation, health and safety, risk management, ICT procurement, asset management, management of sub-leasing school space and coordinating legal support across Strive4. You will also oversee recruitment and HR matters for the Trust (currently the HR function is outsourced) The successful candidate will ensure the efficient operation of services according to agreed procedures and to maintain those procedures by conducting regular reviews.

As Head of Operations and Compliance within Strive4 Academy Trust, you will have the opportunity to make a real difference to the future lives of our children whilst developing your own professional skills and expertise.



Please contact us if you are:

- An energetic, enthusiastic, and ambitious manager with a track record of success at managing diverse teams effectively.
- Experienced in operations management at a strategic level.
- An inspirational leader with high expectations of yourself and staff.
- A good communicator who can network with internal and external stakeholders to build excellent relationships with the community and other stakeholders and to achieve the Trust's aim to make a lasting difference for our children.
- Confident and able to communicate a clear vision for the school.
- Experienced at working on a diverse range of operational issues.
- Approachable and keen to work with staff across the Trust to ensure wide success.

We can offer you:

- A competitive salary, along with well-being support programmes
- An exciting career path with opportunities for further progression in the future.
- A personalised career development programme.
- Guidance and support on your journey from close collaboration with a small central team to a larger group of talented executives to share best practice and innovation.

Additional Information

Candidates wishing to have an initial conversation with the CEO or Head of Finance about this role can arrange for a telephone/Trust visit. Those wishing to do so should in the first instance please email our Recruitment Team at recruitment@strive4academy.co.uk.

Application and Selection Process

We are seeking to appoint the best possible candidate and therefore the application process will reflect this.

Suitable and interested candidates are invited to complete an application (please click [here](#)). This can be submitted via email to recruitment@strive4academy.co.uk. If you are shortlisted, you will be asked to sign the application form upon arrival at interview.

Application Closing Date: Monday 28th April 2025 (9am)

Shortlisting Committee: Tuesday 29th April 2025

Interview Dates: Wednesday 14th May 2025

The Academy Trust is committed to safeguarding children and successful candidates will be subject to an Enhanced DBS check. Our commitment to safeguarding is underpinned by robust processes and checks which are in place across the Trust. All applicants should read our safeguarding policy which can be accessed by clicking on this [link](#).

