

Job Description: Nursery Nurse/Practitioner

Purpose of the Role

To support the class teacher and nursery leadership in meeting the physical, social, emotional, and educational needs of all children. The role involves working collaboratively to create a safe, caring, and stimulating environment in line with the Early Years Foundation Stage (EYFS), while also contributing to assessments and maintaining high standards of care and hygiene.

Key Responsibilities

Learning & Development

1. Facilitate children's learning through appropriate support and interaction.
2. Lead activities and lessons under the guidance and direction of the class teacher
3. Plan and prepare materials, equipment, and resources suitable for each child's developmental stage.
4. Observe, monitor, and assess children's development and maintain accurate records (e.g., learning diaries, next steps).
5. Contribute to the nursery curriculum and create stimulating learning environments.
6. Support children's independence, social behaviour, and personal development.

Personal Care & Hygiene

7. Assist with personal care including nappy changing, toileting, and changing clothes.
8. Promote and support toilet training in line with nursery procedures.
9. Maintain high standards of cleanliness and hygiene throughout the nursery.
10. Undertake domestic tasks such as cleaning equipment, tidying rooms etc.

Health, Safety & Safeguarding

11. Ensure the health and safety of children and colleagues at all times.
12. Keep up to date with the Health and Safety at Work Act and nursery risk assessments.
13. Record accidents and incidents accurately using the correct forms.
14. Ensure children are collected only by authorised individuals.

Teamwork & Communication

15. Build strong relationships with parents and carers to support home-nursery continuity.
16. Attend staff meetings and INSET days
17. Participate in regular training and annual performance reviews.
18. Respect confidentiality and uphold the nursery's values and reputation at all times.

Additional Duties

19. Accompany small groups of children on local outings (e.g., shops, parks).
20. Assist with serving meals, preparing snacks, and cleaning up after lunch.
21. Read, understand, and adhere to all nursery policies and procedures.
22. Carry out any other reasonable duties as requested by the Phase Leader, Deputy Head or Head Teacher.

Physical Requirements

This is a physically demanding role requiring adequate mobility. Any limitations must be disclosed to the Phase Leader as soon as possible.

Review Arrangements

This job description is subject to annual review and may be amended to reflect changes in responsibilities or school needs.