



## JOB DESCRIPTION

### SEN Teacher: MPS/UPS + SEN 1

#### Main Purpose

To meet the Teachers' Standards 2013 which set the minimum requirements for a teacher's conduct and practice and be subject to the national conditions of employment as set out in the current copy of the School Teachers' Pay and Conditions Document

To work within the policies and guidance of Little Heath School, as an effective and motivational professional who is ambitious for their pupils and therefore challenges and supports staff and pupils to achieve their best through:

- Provision of top-quality education and care for pupils, aged from 11-19, who have learning difficulties and complex needs.
- Development of pupils' personal and social skills to help them manage their everyday lives.
- Preparation of our pupils to move into the next phase of their education, training or employment as confident and independent young people.
- Challenge for our young people in a safe and nurturing environment.

#### Teaching and Learning

- Ensure that all the pupils in your care receive motivating, effective and relevant learning opportunities which meet their individual needs as outlined in their Statement of Educational Needs and in accordance with the school's curriculum guidance
- Provide appropriately differentiated learning experiences that meet the needs of all your pupils
- Provide an on-going assessment of the pupil's achievements and abilities, supporting this with robust and comprehensive record keeping, in line with the school's policy
- Lead the class team, providing them with a positive role model and appropriate guidance to ensure that they support the delivery of high-quality learning experiences to the pupils. Develop their professional knowledge and skills through example, coaching and professional dialogue
- Demonstrate consistent and effective use of a range of appropriate strategies for teaching and classroom management which upholds the school's high expectations of pupil behaviour
- Set stretching targets for pupils' learning which are ambitious and relevant to each pupil's individual needs
- Work with other professionals in the development to meet the needs of your pupils as appropriate, seeking guidance and support, delivering specialist programmes and providing effective feedback to secure the best possible provision
- Report to the Head teacher, SLT and parents/carers on the development, progress and attainment of your pupils
- Regularly reflect on your practice seeking continuous improvement
- Provide a learning environment for your pupils that is appropriate to their needs and facilitates high levels of achievement for them
- At all times give a high priority to the safeguarding and welfare of the pupils in your care

### **Wider responsibilities**

- Contribute actively to the achievement of the school's improvement and development plan (SIDP) and its implementation
- Contribute, wherever appropriate, to the display and presentation of materials which support the pupils in their learning and which celebrate their achievements
- Take part in and contribute to meetings to enable us to achieve the agreed priorities for school improvement
- Cooperate with colleagues by actively participating within a team which reviews, develops and manages an area of learning within the school
- Establish and maintain effective working relationships with professional colleagues and parents/carers having due regard to the school's "Code of Conduct"
- Take part in school routines including meetings, assemblies, playground duties and external activities including educational visits
- Carry out any other duties that the Headteacher may reasonably request.

### **Reporting**

- The post holder is responsible to the head teacher for his/her teaching duties and responsibilities and for teaching tasks and reports to the relevant line manager.
- The post holder is responsible for liaison with special needs support services and other outside agencies as appropriate.
- The post holder may be responsible for the supervision of the work of Learning Support Assistants and volunteers relevant to his/her responsibilities.

*All employees of Little Heath School have a legal duty under the Health and Safety at Work Act and the Management of Health and Safety at Work Regulations to take care of their own health and safety, and that of their fellow employees. They also have a responsibility to pupils and to co-operate with the school to enable this policy to be successfully implemented.*



## PERSON SPECIFICATION

Evidence against the person specification will be gathered in the following ways:

AF = Application Form

I = Interview Process/Test

R = References

Competency	Essential	Desirable	Evidence gathered
Qualifications	To have QTS	Qualifications in SEN	AF
	Evidence of participation in relevant CPD	Evidence of participation in child protection/safeguarding children training	AF R
	ICT confident and competent		AF
Experience	Successful experience working with ASD/SLD pupils	Experience working in a special school or other special setting	AF
			AF/ I
Knowledge and Understanding of the Curriculum/SEN	Understanding of safeguarding and child protection procedures		AF I R
	A clear and good understanding of current educational issues, theory and practice, with particular regard to: the National Curriculum/SEN Equality and issues relating to pupils' access to learning Classroom management		AF I R
Teaching skills	Evidence of good, successful teaching experience, including with ASD/SLD pupils	Evidence of good, successful teaching experience across more than 1 key stage in a special school	AF I R
	The ability to use ICT effectively to engage pupils		AFI R
	An understanding of how to use assessment to inform planning for good teaching and learning	Experience of using B Squared or other 'SEN' assessment tool	AF I R
	Demonstrate consistent and effective planning of lessons to meet pupils differing learning needs		I R
	Evidence of good classroom management skills		I R
	Create a happy challenging and effective learning environment		AF I R
	Involvement and commitment to all aspects of school life	Experience of working with and/or developing	AF I

		links with parents and/or the wider community	R
Personal Qualities	A willingness to learn and develop new skills		I
	A desire to make a difference to the lives of young people		I
	Good written and oral communication skills		AF I
	Enthusiastic and positive, approachable accessible and flexible		AF I/T R
	Ability to plan time and organise work effectively		AF R
	Ability to work with as part of a team towards a common purpose		I R