

<b>Role:</b>	Deputy Designated Safeguarding & Wellbeing Lead (DDSL)
<b>Hours:</b>	36 hours per week, Term Time Only plus 1 week (40 weeks), plus INSET Days Monday to Thursday: 8.15am – 4.15pm & Friday: 8.15am – 4.00pm (Includes 45minute unpaid break)
<b>Closing Date:</b>	Friday 12 <sup>th</sup> December 2025 <b><i>Interviews will take place Tuesday 16<sup>th</sup> December</i></b>
<b>Salary:</b>	Scale 7 points 23-25 - £33,602pa - £34,498pa (actual) (FTE: £38,256pa – £39,276pa)
<b>Job Description:</b>	<p><b>Join Our Team at Mayfield School – Make a Difference Every Day</b></p> <p>Thank you for your interest in joining Mayfield School. We are an inclusive, ambitious, and forward-thinking community, dedicated to ensuring that every child feels safe, supported, and able to thrive. We are excited to welcome a committed and compassionate professional to take on the vital role of Deputy Designated Safeguarding &amp; Wellbeing Lead (DDSL).</p> <p>This is a highly rewarding position at the heart of our safeguarding provision, working closely with the Designated Safeguarding Lead (DSL), senior leaders, and wider staff team to ensure the wellbeing and protection of all students.</p> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Support the DSL in leading and managing all aspects of safeguarding across the school</li> <li>• Act as a point of contact for staff, students, and families regarding safeguarding concerns</li> <li>• Respond to, record, and escalate safeguarding issues in line with statutory guidance and school policy</li> <li>• Work with external agencies, including social care and health professionals, to ensure effective safeguarding practice</li> <li>• Help maintain accurate, confidential safeguarding records and ensure timely follow-up</li> </ul> <p><b>We are looking for someone who:</b></p> <ul style="list-style-type: none"> <li>• Has a strong commitment to safeguarding and child protection</li> <li>• Communicates clearly, confidently, and sensitively with children, families, and professionals</li> <li>• Can remain calm, professional, and solution-focused in challenging situations</li> <li>• Works effectively as part of a team and builds positive relationships across the school</li> <li>• Is willing to undertake relevant training, including advanced safeguarding and First Aid</li> <li>• Approaches every situation with empathy, integrity, and sound judgement</li> </ul>

If you are passionate about keeping children safe and want to make a meaningful difference within a supportive and forward-thinking school community, we would be delighted to hear from you.

 **Important Notes:**

- *We do not accept CVs.*
- *All applicants must have the right to work in the UK.*

To learn more about our school, please visit our website.