

GROVE PRIMARY SCHOOL

RECRUITMENT PACK

**Primary Class Teacher
(Science & Computing Lead)**

Achieving Excellence Together



GROVE PRIMARY SCHOOL

Welcome to Grove Primary School

Thank you for your interest in joining Grove Primary School. On behalf of our pupils, staff and Governing Body, I am delighted to welcome you and to share what makes our school such a special place to learn and work.

Grove is an inclusive, nurturing and ambitious community where every child is known, valued and supported to succeed. We provide a safe and stimulating environment rooted in high expectations, strong relationships and a belief that every child can achieve excellence.

Our pupils are curious, motivated and proud of their learning. They embrace challenge, learn from mistakes and strive to be the very best they can be. Through high-quality teaching, a rich and engaging curriculum and strong partnerships with families, we ensure all children develop the knowledge, skills and character they need to thrive—both now and in the future.

We are committed to ***Achieving Excellence Together***, and we look forward to the possibility of welcoming you to our dedicated and talented team.



GROVE PRIMARY SCHOOL

JOB DESCRIPTION – Science & Computing Subject Leader

Job Holder: Science & Computing Subject Lead

Title and Grade of Post

Class Teacher – Responsibility and Core Subject Leader

Salary: Main Scale plus **Teaching and Learning Responsibility (TLR) 2**

Purpose of the Job

- To teach pupils and hold responsibility for an allocated class.
 - To carry out the particular responsibilities and key tasks described below.
 - To undertake other duties reasonably assigned by the Headteacher.
-

Applicable Contract Terms and Duties

This job description is to be performed in accordance with the provisions of the *School Teachers' Pay and Conditions Document* and within the range of duties set out in that document so far as relevant to the postholder's title and salary grade.

The post is also subject to the *Conditions of Service for School Teachers in England and Wales* (the "Burgundy Book") and locally agreed conditions of employment as set out in the postholder's individual contract.

Relationships

The postholder is responsible for:

- Reporting to the Headteacher for all teaching duties and responsibilities.
 - Working collaboratively with all members of the school staff.
 - Supervising the work of Teaching Assistants linked to their class or subject when appropriate.
-

PARTICULAR RESPONSIBILITIES (Class Teacher Duties)

The postholder will:

- Teach, according to pupils' educational needs, the pupils assigned to their class.
 - Oversee safe use and organisation of Science and Computing resources and equipment.
 - Maintain discipline in accordance with school procedures.
 - Promote and safeguard the welfare of children in line with statutory requirements.
 - Contribute to school-wide meetings, discussions and systems.
 - Attend training and meetings that benefit professional development or school improvement.
 - Promote equality of opportunity and uphold the school's equal opportunities policy.
 - Monitor, assess and report to parents on pupils' achievements and progress.
 - Maintain accurate attendance registers.
 - Follow and model all school policies.
-

SPECIFIC RESPONSIBILITIES (Subject Leadership – Science & Computing)

The postholder will:

Curriculum Leadership

- Lead the development, innovation and coherent sequencing of the **Science and Computing curriculum** in line with the National Curriculum and school policies.
- Ensure progression of knowledge, vocabulary and skills from EYFS to Year 6.
- Maintain high expectations of scientific enquiry, computational thinking, problem-solving and digital literacy.

Teaching & Learning Quality

- Be accountable for standards of teaching and learning in Science and Computing across the school.
- Monitor planning, lessons, pupils' work and outcomes through book scrutiny, observations and learning walks.
- Support colleagues with subject knowledge, pedagogy and curriculum planning.
- Model excellent teaching practice in both subjects.

Assessment

- Lead assessment in Science and Computing ensuring consistency and accuracy of teacher judgements.

- Analyse internal and external assessment data to track progress and attainment.
- Identify gaps in learning and ensure interventions and support address these effectively.

Staff Development

- Provide training, guidance, coaching and support so all staff develop strong practice in teaching Science and Computing.
- Share up-to-date subject knowledge and keep abreast of new developments in STEM and computing education.

Leadership & Accountability

- Report regularly to the Senior Leadership Team on standards, strengths and development priorities.
- Contribute to School Improvement Planning with clear subject action plans.
- Report to Governors on progress, attainment and strategic developments in Science and Computing.
- Maintain and review subject policies and schemes of work.
- Add evidence to Perspective Lite as required.

Resource Management

- Audit, maintain and securely store Science and Computing resources and equipment (e.g., science apparatus, coding devices, robotics kits, computing hardware).
- Advise on procurement and ensure safe and effective use of all materials and equipment.

Community & Pupil Engagement

- Promote Science and Computing across the school, including events such as STEM weeks, coding challenges, assemblies and competitions.
- Lead subject representation at parent meetings where appropriate.

Line Management

- Lead and manage a year group if required.
 - Act as Performance Management Reviewer for up to four staff, if required.
-

PERSON SPECIFICATION – Science & Computing Subject Leader

Qualifications

- Qualified Teacher Status (Essential)
 - Evidence of sustained professional development (Essential)
 - STEM- or Computing-related professional training (Desirable)
 - Leadership qualification e.g., NPQ (Desirable)
-

Experience

- Consistently good or outstanding classroom practice in a primary setting (Essential)
 - Experience raising attainment in Science and/or Computing (Essential)
 - Experience supporting SEND and disadvantaged pupils (Essential)
 - Experience leading a subject or area of school improvement (Desirable)
-

Knowledge & Understanding

- Strong subject knowledge in Science and Computing (Essential)
 - Understanding of scientific enquiry, working scientifically and digital/computational thinking (Essential)
 - Secure understanding of curriculum progression and age-related expectations (Essential)
 - Understanding of assessment in both subjects and ability to analyse data effectively (Essential)
 - Awareness of current developments in STEM education and computing pedagogy (Desirable)
 - Understanding of safeguarding and statutory requirements (Essential)
-

Skills & Leadership

- Ability to deliver high-impact teaching in Science and Computing (Essential)
 - Ability to lead, influence and develop colleagues confidently (Essential)
 - Strong analytical and evaluative skills (Essential)
 - Ability to monitor and improve provision through strategic planning (Essential)
 - Excellent communication and interpersonal skills (Essential)
-

Personal Qualities

- High expectations and commitment to excellence (Essential)
 - Resilient, proactive and solutions-focused (Essential)
 - Commitment to inclusion, equality and safeguarding (Essential)
 - Professional integrity and strong work ethic (Essential)
-

Other Requirements

- Willingness to contribute to wider school life (Essential)
 - Commitment to continuing professional development (Essential)
 - Enhanced DBS clearance (Essential)
-

Safeguarding

Grove Primary School is committed to safeguarding and promoting the welfare of children. All appointments are subject to enhanced DBS checks, references and safer recruitment procedures.