



THE PALMER CATHOLIC ACADEMY

Part of The Good Shepherd Catholic Trust

Aldborough Road South, Seven Kings, Ilford, Essex, IG3 8EU

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www.tpc.academy

Email: office@tpc.cacademy

Headteacher: Mr P Downey

IT Support Officer

36 hours per week, term time only plus 4 weeks

Salary: LBR4, Spine Points 7-10 £30,285-£31,610 (FTE) - £28,345-£29,585 (Actual)

Start Date: Mid-September 2026

The Governors wish to appoint an experienced and enthusiastic IT Support Officer to support and maintain the academy's computer network system under the direction of the Network Manager.

Applicants should have excellent organisation and communication skills, the ability to process information quickly, assess, priorities and remain calm under pressure. The successful post holder will ideally have previous experience of working in an educational environment, however, this is not essential.

The Palmer Catholic Academy is a voluntary aided co-educational Academy for students aged 11 to 18. At The Palmer Catholic Academy, we are committed to achieving a holistic education for the students that we serve, recognising the individual talents, abilities and paths of all of our students. All that we do is permeated by Christ's example, values and teachings. In our diverse community, we welcome those who may not share our faith, but subscribe to our values.

The Palmer Catholic Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to an enhanced DBS disclosure and pre-employment checks. References will be sought for shortlisted candidates and online social media checks will be conducted.

Full details of the post and application forms are available from the academy's website at <https://www.tpc.academy>. Closing date for applications is 12.00 noon on Monday 6th July 2026. Completed application forms should be emailed to Ms Bolton, at jbolton@tpc.academy.

Please note that we do not accept CVs or applications from agencies. Only shortlisted applicants will be contacted.

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.