



St. Augustine's Catholic Primary School

Cranbrook Road, Barkingside, Essex IG2 6RG

School Values: *Equality, Freedom, Honesty, Respect and Trust*



School Business Manager

LBR 11, Point 32 – 35, £47,262 - £50,676

36 hours per week, 52 weeks per year.

Are you an organised, proactive and talented Business Manager ready for your next challenge? As School Business Manager, you will play a key role in our school's success, working with a friendly community, brilliant children, and a dedicated Senior Leadership Team. You'll have a strong financial and organisational background, excellent communication skills, and be able to work both independently and as part of a team.

What we offer:

- A welcoming, inclusive, and supportive school community
- Opportunities for professional development
- A vibrant and well-resourced school
- The chance to make a real difference to the lives of our children

What we're looking for:

- Experience in school business management, finance or related fields
- Strong organisational and communication skills
- The ability to lead, motivate, and develop staff
- A commitment to safeguarding and promoting the welfare of children

Application forms must be completed using the Catholic Education Service application form and should be submitted to: admin.st-augustines@redbridge.gov.uk Visits to the school are welcome. Please contact Mrs Brogan on 020 8554 1919 to arrange from w/c Monday 2nd November.

St Augustine's is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. We follow safer recruitment practices, and all appointments are subject to satisfactory safeguarding checks, including DBS checks and references. St Augustine's School is an equal opportunities employer.

Closing date: Wednesday 11th November 2026

Shortlisting: Friday 13th November 2026

Interviews: Wednesday 25th November 2026

