

Role:	Art Technician
Hours:	30 hours per week, Term Time Only (39 weeks), 1 INSET Day Monday to Friday: 8.15am – 2.45pm (Includes 30 min unpaid break to be taken outside of school breaks)
Closing Date:	Tuesday 3 rd November 2026 – 12pm Shortlisting: 3rd & 4th November Interviews: Monday 9th November 2026
Salary:	Scale 4 points 7 – 10: (depending on experience) £21,061pa - £21,981pa (actual) (FTE: £30,288pa - £31,611pa)
Job Description:	Join Our Team at Mayfield School – Make a Difference Every Day Thank you for considering a career at Mayfield School. We are proud to be an inclusive, ambitious, and forward-thinking community, and we are excited to welcome dedicated and passionate individuals who are committed to supporting every child to thrive. We are currently looking for an organised, practical, and proactive Art Technician to join our secondary school team. This is an exciting opportunity for someone with an interest in art and creativity to support the effective delivery of Art lessons by preparing resources, maintaining equipment, managing departmental supplies, and helping to create a safe, organised, and stimulating learning environment for our students. Key Responsibilities: • Prepare, organise, and maintain Art materials, equipment, and classroom resources to support lessons and creative projects. • Support teachers and students during lessons, ensuring Art rooms are prepared beforehand and left clean, tidy, and ready for subsequent lessons. • Manage departmental stock and supplies, monitor stock levels, assist with ordering materials, and maintain organised storage areas. • Follow health and safety procedures, assist with departmental safety checks, and maintain First Aid supplies as required. • Prepare and maintain student artwork and displays, and support departmental administration, IT tasks, photocopying, and school trip arrangements. We are looking for someone who: • Has a genuine interest in art, design, and creative education. • Is organised, practical, and proactive, with good attention to detail and the ability to manage resources effectively. • Has good communication skills and enjoys working collaboratively with teachers and other colleagues. • Has a flexible and positive approach, with the ability to work independently and respond to the changing needs of the department.

- Has previous experience in an art, design, or educational environment (desirable but not essential) and is willing to undertake relevant training, including First Aid training, as required.

If you are committed to making a positive impact in children's lives and want to be part of a supportive, forward-thinking school community, we would love to hear from you.



Important Notes:

- *We do not accept CVs.*
- *All applicants must have the right to work in the UK.*

To learn more about our school, please visit our website.